**University of Northampton Privacy Notice Year 9+ age groups**

This privacy notice is to inform you about the information we collect about you from your school/college this is to enable us to analyse our projects which help school age pupils learn about and consider University Education. In collecting this information, we are acting as a data controller and, by law, we are required to provide you with information about us, why and how we use your data, and about the rights you have.

We are The University of Northampton, Waterside Campus, University Drive, Northampton, NN1 5PH. You can contact us by post at the above address, by email at recordsmanager@northampton.ac.uk or by telephone on +44 1604 892823. We are required to have a Data Protection Officer, so any enquiries about our use of your personal data should be addressed to Phil Oakman at these contact details. You can also ask us to stop using your information once collected at any time and the simplest way to do this is to send us an email, or telephoning us using +44 1604 892823.

We will use your information to evaluate the impact of the University’s widening participation funding. We have a legitimate interest to do this, and we will only use the data for the said research.

Your information is stored in a national database called HEAT, and it is not sent outside of the UK. We will not use the information to make any automated decisions that might affect you.

By law, you can ask us what information we hold about you, and you can ask us to correct it if it is inaccurate using the contact details above. You can also ask for it to be erased and you can ask for us to give you a copy of the information.

A consent form is used for children up to and inclusive of year 8 students, for students in year 9+ a privacy notice is used to notify you of your rights. If you would prefer UoN to stop processing your information when you are in year 9 please contact recordsmanager@northampton.ac.uk at any time

Your right to complain - If at any time you have a complaint about our use of your information, please contact our Data Protection Officer. If after that you are still dissatisfied you can contact the Information Commissioner’s Office via their website at www.ico.org.uk/concerns or write to them at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF